

# BOOKING POLICIES

## PAYMENT METHOD

All payments are required by wire transfer or bank directly into our bank account (as noted on our confirmation invoice). Payments must be performed as indicated in the invoice (no net of bank charges). Bank Expenditures are clients charge.

Clients is responsible for giving full information to the <https://divelite-english.jimdofree.com/booking-form/> . After receiving the booking form, we will send you an invoice.

It will be provisionally reserved for 7 days from the date of sending the invoice. If payment cannot be confirmed for 8 days or more, it will be automatically canceled.

## CANCELLING POLICIES

PT.DIVELITE refund policy attempts to accommodate its clients' needs as much as possible in accordance with the following Booking policies guidelines:

- FULL REFUND: If cancellation by our guest takes place more than 15 days prior to schedule start of \*dive packages/trip or course.
- 50% REFUND: If cancellation by our guest takes place more than 8 days prior to schedule start of \*dive packages/trip or course.
- NO REFUND: If cancellation by our guest takes place 8 days or less from the schedule start of dive trip or course or in the event of a guest being absent at the scheduled start time of the \*diving packages/trip / course.

Please note that the above terms & conditions are what you should expect as worst case scenario. PT.DIVELITE will do everything possible to keep cancellation / amendment costs to a minimum.

\*Some hotels booked with dive packages may have different cancellation charges. In that case, the hotel's cancellation charge policy will take precedence. In that case, we will notify you when we send the invoice.